

Torquay Community Enterprise Ltd



TORQUAY
COMMUNITY
ENTERPRISE LTD.

GRANT APPLICATION FORM

Applicant Name	<input type="text" value="Click here to enter text."/>	
Organisation/Group Head & Title (if applicable)	<input type="text" value="Click here to enter text."/>	
ABN	<input type="text" value="Click here to enter text."/>	
Postal Address.	<input type="text" value="Click here to enter text."/>	
Suburb/Town	<input type="text" value="Click here to enter text."/>	
State	<input type="text" value="Vic"/>	Postcode <input type="text" value="Click here to enter text."/>
Contact Person Name	<input type="text" value="Click here to enter text."/>	
Position Held	<input type="text" value="Click here to enter text."/>	
Daytime Phone No.	<input type="text" value="(03) Click here to enter text."/>	
Mobile No	<input type="text" value="Click here to enter text."/>	
Email	<input type="text" value="Click here to enter text."/>	

Are you partnering with an intermediary organisation for this application? Yes No

If yes, please provide their name, address and ABN details

Is your organisation or group registered for GST? Yes No

Is your organisation or group incorporated? Yes No

IMPORTANT:

Please note that if your application is successful, you will be required to attend the grant handover function to receive your grant.

Grant cheques must also be deposited within four weeks of being received or they will be cancelled.

Grants must also be spent within three months and an acquittal report provided to the TCE within 11 months on how the money was used. This report can be emailed to TCE Secretary Meredith Bain meredith.bain@bigpond.com. An acquittal report template can be found on the TCE Ltd website.

Your future grants application may not be considered if the acquittal report is not received in a timely manner.



IN PARTNERSHIP WITH
MAKE GREAT THINGS HAPPEN
IN TORQUAY



COMPLETE WHERE APPLICABLE

Project/Venture Title

Click here to enter text.

Grant Amount Requested

\$ Click here to enter text.

Does the Amount requested cover the full project cost?

Yes

No

If No, how are these funds to be raised?

Click here to enter text.

WHAT DOES YOUR ORGANISATION/GROUP DO?

(Please provide mission, founding date, distinctive organisational attributes, number of members, limit your response to 100 words)

Click here to enter text.

WHAT WILL THE GRANT BE USED FOR?

(Please describe the project in general and the need it aims to meet and who it will benefit)

Click here to enter text.

HOW MUCH WILL IT COST? Please provide a detailed project budget.

(Is it part of a bigger project? Who else have you sought funds from?)

Click here to enter text.

IS THERE FUNDING AVAILABLE FROM OTHER ORGANISATIONS TO SUPPORT YOUR PROJECT?

(E.g. Local Council, State Government, Federal Government programs. Do you intend to apply elsewhere or already received grant from other sources to support this project? Please identify project shortfall.)

Click here to enter text.

WHEN WILL THE PROJECT HAPPEN?

(Please outline the expected dates that this project will start and finish)

Click here to enter text.

HOW WILL YOUR GROUP PROMOTE YOUR PROJECT/EVENT/ACTIVITY and TORQUAY COMMUNITY ENTERPRISE SPONSORSHIP WITHIN THE COMMUNITY?

(Please indicate if your group would like to understand further how the TCE funds are generated to support your project?)

Click here to enter text.

SUPPORTING DOCUMENTATION

Please attach your supporting documentation. Failure to provide the financial information requested will result in your application being declined.

(Eg. Local Council, State Government, Federal Government programs, other)

- Profit and Loss Statement and Balance Sheet for past financial year (audited if available)
- Project Budget and Quotes
- Any other relevant information (please specify) (Eg. Annual Reports, Promotional Materials, Letters of Support)

If you are unsure about any of the requirements and require assistance please

contact: Shane Downing at Shane.Downing@bendigoadelaide.com.au on 0427 655 852 or
Magdalena Wheatland at Magdalena.wheatland@bigpond.com on 0407 388 853

Does your organisation have a Bendigo Bank Account?

Yes No

If not, can someone from the bank call you to discuss opening one and supporting our Community via the TCE?

Yes No

I/We affirm, on behalf of

that any funds provided by Torquay Community Enterprise Ltd will be expended:

- In accordance with the grant scheme guidelines
- Within the Torquay area or provide services to the Torquay residents
- As outlined in this application and;

If this application is successful, our group agrees to submit an Acquittal Report for the project supported by TCE Grant.

I affirm that all my details supplied in this application and attachments are true and correct to the best of my knowledge and the application form has been submitted with the full knowledge and agreement of the applicant organisation. I acknowledge I have read and understand the guidelines.

Name [Click here to enter text](#)..... **Signature**

Title [Click here to enter text](#)..... **Date** [Click here to enter text](#).....

To assist us with our processes, please complete the following:

Did you find the application forms and guidelines:

clear and simple some difficulty in understanding difficult and/or confusing



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